



# Amina Amin



hiamina31@gmail.com  
Colchester, CT 06415

[www.aminaamin.org](http://www.aminaamin.org)  
[Linkedin.com/in/aminagraphicdesign](https://www.linkedin.com/in/aminagraphicdesign)

## SKILLS

- Premiere Pro
- InDesign
- Acrobat
- After Effects
- Canva
- Power Point
- Photoshop
- WordPress
- Word
- Illustrator
- Figma

## EXPERIENCE

### Meetings & Incentives Worldwide, Inc.

- Graphic Designer

I actively collaborate with the marketing and creative team to produce impactful digital and print assets for M&IW. Furthermore, I lead the development of compelling marketing materials for M&IW's clients in close collaboration with the design team.

### Caledonia, WI

Nov 2022 – Present

### Keybridge Communications

- Graphic Designer

I ensure that stationery specifications are accurately set up within the InDesign Template Editor. I also edit and optimize the production of newspaper paste-up, following instructions diligently.

### Washington, DC

June 2022 – Dec 2022

### Empty The Bench Podcast Network

- Design Production Assistant

I had the opportunity to design the official logo for the Empty The Bench Podcast Network. Additionally, I was responsible for creating and managing the theme and concept for the primary logos of both the Beyond the Bench and Living Life Podcast.

May 2022 – July 2022

### Amina's Artistry

- Freelance Graphic Designer

Over the past decade, I have honed my skills in creating compelling flyers, crafting impactful logos, and developing cohesive branding, brochures, invitations, packaging, and more.

May 2013 – Present

### Special Education Paraprofessional

- Glover School Marblehead, MA

I make sure to follow directions and meet the expectations of the supervising teacher. I am familiar with student IEP's and can confidently implement specialized instruction under the direct supervision of the special education teacher/specialist. Additionally, I will actively assist the teacher in keeping students accountable for homework, handouts, and reteaching.

Apr 2019 – Oct 2020



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## EXPERIENCE

### ABA Tutor (substitute)

- Hadley Elementary School Swampscott, MA

Nov 2018 – Apr 2019

Deliver personalized instruction to children with special needs, tailoring the curriculum to each child. Maintain accurate records, collect data, and complete tasks promptly and legibly.

### Substitute Teacher

- Hadley Elementary School Swampscott, MA

Dec 2017 – Nov 2018

I offer substitute teaching and teacher aide services at Clarke Elementary School, Hadley Elementary School, and Stanley Elementary School.

## EDUCATION

### Salem State University

Salem, MA

- B.A. in Art + Design  
Concentration: Interactive Multimedia

May 2017      3.87 GPA

### North Shore Community College

Lynn, MA

- A.S. in Graphic Design
- Certificate in Human Services

May 2013      3.54 GPA

May 2010      3.20 GPA

## HONORS & AWARDS

### 2017 • SUMMA CUM LAUDE Academic Honor

It is used to signify an academic degree received “with highest honor. It is awarded only to exceptional candidates who have distinguished themselves with exceptional grades and whose cumulative GPA ranks them in the top 1% of the graduating class.

### 2017 • The Honor Society of PHI KAPPA PHI

Phi Kappa Phi honor society recognizes excellence in all academic disciplines. The Greek words forming its motto, Philosophia Krateio Photon, “Let the love of learning rule humanity.” It’s admission is invitation-only.

### 2017 • National Engaged Leader Award

### 2016 • Mary Powlesland Commager Senior Arts and Sciences Scholarship

### 2016 • General Scholarship Endowment.

### 2015 • The National Society of Leadership & Success (Sigma Alpha Pi)

It is the nation’s largest leadership honor society. Students are selected by their college for membership based on either academic standing or leadership potential. Candidacy is a nationally recognized achievement of honorable distinction.



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## HONORS & AWARDS

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- 2015** • Certificate of Excellence in Interactive Multimedia
- 2013** • Winner of brochure contest with “Wenham Museum”
- 2013** • Second Place In The Marblehead Festival of Arts Logo contest
- 2010** • Received North Shore Community College “Foundation Scholarship”
- GPA** • Dean’s List every semester (2009- 2017).

References are available upon request